

# Single Touch Payroll

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What you need to do to get ready

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Jason Low, The Association of Payroll Specialists

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# What will be covered in this session

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- › What we're doing with your Payroll Software or Service Provider
- › What we're doing with your Tax Professional and Intermediary
- › How to prepare for STP
- › How to stay up to date with the latest STP information

# How ATO is working with the Payroll Community

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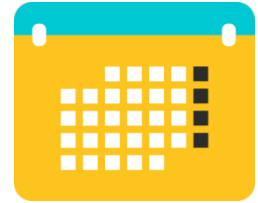
STP Business and Technical  
Design



Consultation and  
Co-Design

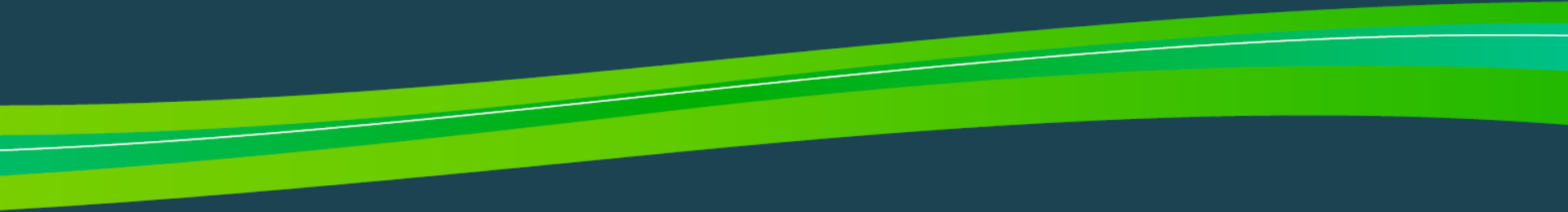


Communication Activities



Engagement activities

# Your Payroll Community



# Support for Payroll Solution and Service Providers

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The ATO is supporting your payroll solution or service provider to get ready by providing:



Business requirements



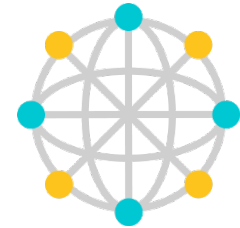
Technical requirements



Certification



Account managers



Testing

# Working with your Payroll Solution or Service Provider

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Understand your payroll solution or service providers intentions



Subscribed to all communication methods that your payroll solution or service provider uses



Speak with your payroll solution or service provider about being prepared for their Single Touch Payroll solution

# Working with your Tax Professional or Industry Association

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Talk to your tax professional or industry association about how you can prepare for Single Touch Payroll



Review current business processes and how they might be impacted by Single Touch Payroll

Subscribe



Subscribed to all communication methods that your tax professional or industry association uses

# How you can prepare for Single Touch Payroll

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# Business Processes Impacted by Single Touch Payroll

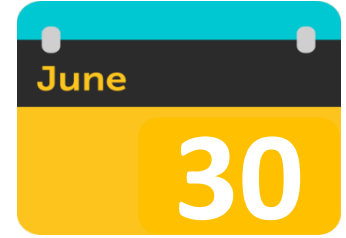
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Pay Production



Correct and Complete



End of Financial Year

# Throughout Financial Year

## Business Processes



Commencement



Regular Pay



Off Cycle Pay



Super



Ad-hoc Advances



Staff Movements



Retrospective Adjustments



Employee Tax Changes



Changes



Employee Data Validation



Employer Data Validation



Report Validation

## STP Reporting



Payroll

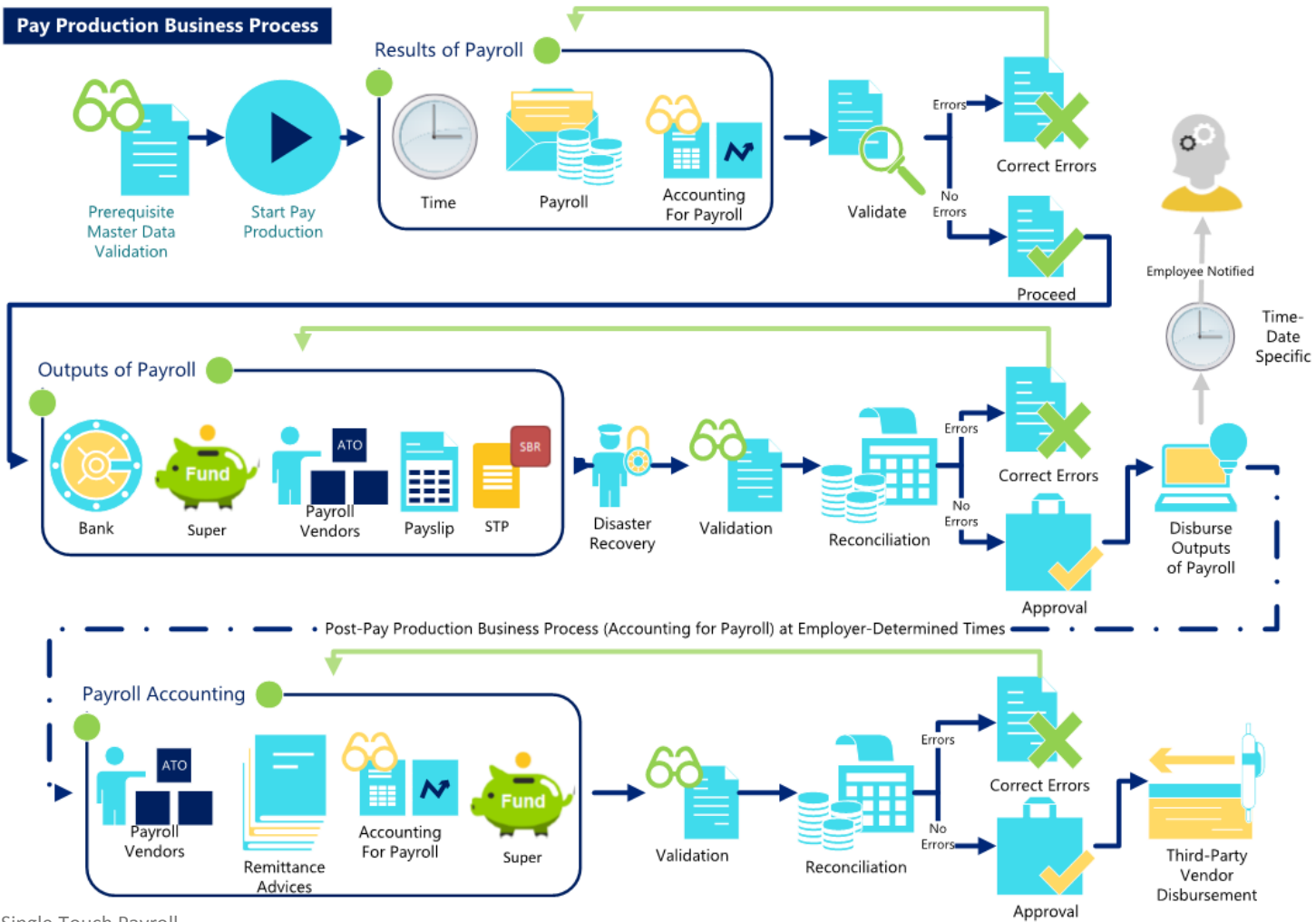


Update



TFND

## Pay Production Business Process



# Correct and Complete

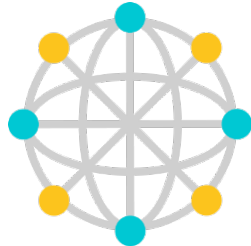
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Pay Codes



Master Data



Testing

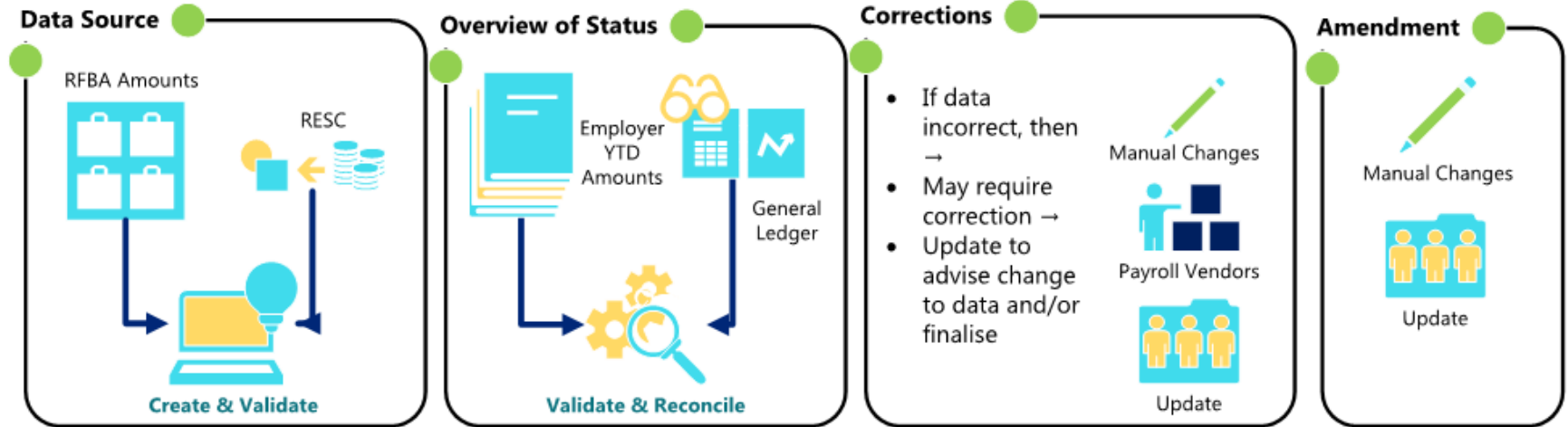


BMS



Payroll Arrangements

# End of Financial Year



How to stay informed

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# Where you can go for information

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Payroll solution and service  
provider



Tax Professionals and Industry  
Association



ATO

# Supporting employer transition

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To support transition the ATO will engage with employers through various channels such as:



Bulk Correspondence



ato.gov.au



Articles



Events



Webinars



Call Centre



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# Questions

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# Further Information

Please contact us if you have any further questions.

**SingleTouchPayroll@ato.gov.au**



For further information about Single Touch Payroll please visit our website:

**[www.ato.gov.au/singletouchpayroll](http://www.ato.gov.au/singletouchpayroll)**